



## **Communications Intern, Cool Davis Initiative March 2011**

Cool Davis Initiative, a dynamic and active community-led network looking to reduce **our city's greenhouse gas emissions**, is seeking an intern to work on:

- Interviewing and writing up profiles of community figures who are radically reducing their carbon footprint and featuring them on our website
- Building and promoting our social media platforms, Facebook and Twitter, so that they become dynamic interactive spaces for those who share Cool Davis' goals.
- Helping to maintain and update the Cool Davis website ([www.cooldavis.org](http://www.cooldavis.org))
- Supporting the Cool Davis Communications Group (made up of volunteer professionals living in Davis) with different tasks as required

This is an excellent opportunity to gain exposure to a local non-profit community network, learning about public outreach, networking and communications in a community context. The internship is unpaid.

Position Title: Communications Intern, part-time (minimum 4 hours per week; preferably 8 to 16 hours)

Qualifications: Relevant work and/or academic experience and interest in communications, journalism, or creative writing; interest in environmental sustainability; strong writing and editing skills; computer, Internet and social media proficiency; excellent interpersonal skills; and a desire to learn.

Responsible to: You will be accountable to the Coordinator of Cool Davis' Communications Working Group, Nick Buxton, and the Communications Working Group as a whole.

Location: Flexible. Possibilities of working from home; at house of one of the Working Group members, or even possibly based in City offices

Start/End Dates: Flexible. As soon as you can start, preferably for a minimum period of three months, but shorter term placements could also be discussed.

To Apply: Please send (via e-mail) a résumé, cover letter and contact information for two references to: [web@cooldavis.org](mailto:web@cooldavis.org) by 30 March.

Please indicate in the email and cover letter that you are applying for the CDI Communications Internship. *See original posting at* <http://www.cooldavis.org>